



ADVISORY BULLETIN FOR STATES

Subject: INFORMATION TO STATES ON STANDARD OPERATING PROCEDURES (SOPs)

Date: 06/10/2003

Initiated by: COSCAP-SA

Bulletin No.: AB (SA) 002

1. PURPOSE

- a. The purpose of this advisory Bulletin is to provide States' with the information as stipulated in ICAO Annex 6 Part I and ICAO Document PANS-OPS (Doc 8168), Volume I, Amendment 11, which mandate the use of Standard Operating Procedures (SOPs) by the Operator.
- b. The contents of this Bulletin are designed to provide advice and recommendations to States on instituting requirements in their regulations for development, implementation, and updating of Standard Operating Procedures (SOPs) by the Operators.
- c. This Bulletin is developed to comply with the decisions of the Project Steering Committee taken at its 10th Meeting on 24-25 September, 2002 on Standard Operating Procedures (SOPs) and implement the SARAST recommendations (Para 6.2 (d) of the Minutes refer). Additional information has been included to update this Advisory Circular based on the recommendations made at the 2nd Meeting of the South Asia Regional Aviation Safety Team held on 4-6 June 2003.

2. BACKGROUND

- a. For many years the ICAO and other organizations have identified deficiencies in standard operating procedures as contributing causal factors in aviation accidents. Among the most commonly cited deficiencies involving flight crews has been their noncompliance with established procedures; another has been the non-existence of established procedures in some manuals used by flight crews.

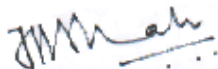
- b. To achieve consistently safe flight operations through adherence to SOPs that are clear, comprehensive, and readily available to flight crew members.

4. ACTION BY STATES

- a. States may or may not have yet incorporated the revised ICAO requirements for Standard Operating Procedures (SOPs) into their legislation or rules /requirements:
 - (1) States that are yet to do so are requested to initiate action to bring their requirements in conformity with ICAO Standards at the earliest.
 - (2) States which find it impracticable to comply with any such international standards or procedures, are requested to give notification to ICAO of the 'difference'.
- b. State may issue the attached Advisory Circular, COSCAP SA – 002A on 'Standard Operating Procedures' after appropriate modifications as may be considered necessary.

5. SUPERCEDED

COSCAP SA Advisory Bulletin 002 dated 10/12/2002 and Advisory Circular 002 dated 10/12/2002 are superceded and replaced by Advisory Bulletin COSCAP SA 002A dated 06/10/2003 and Advisory Circular COSCAP –002A dated 06/10/2003 respectively.



Signed:
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